

SQUAD SAFE

SAFEGUARDING POLICY CHECKLIST



YOUR POLICY SHOULD INCLUDE

- ☐ CONTENTS PAGE
- ☐ NAMED DESIGNATED SAFEGUARDING LEAD(S) WITH CONTACT DETAILS
- ☐ EMERGENCY AND EXTERNAL SAFEGUARDING CONTACTS
- ☐ SAFEGUARDING & CHILD PROTECTION MISSION STATEMENT
- ☐ CLEAR DEFINITIONS (CHILD, POSITION OF TRUST, MANDATORY REPORTER, ETC.)
- ☐ STATEMENT OF SCOPE (WHO THE POLICY APPLIES TO)

PRACTICE & BEHAVIOUR STANDARDS

- ☐ GOOD PRACTICE EXPECTATIONS FOR STAFF AND VOLUNTEERS
- ☐ CLEAR DEFINITION OF POOR PRACTICE
- ☐ LIST OF BEHAVIOURS THAT ARE NOT ACCEPTABLE
- ☐ LINK TO CODES OF CONDUCT

UNDERSTANDING ABUSE

- ☐ DEFINITIONS OF CHILD ABUSE (ALIGNED TO YOUR COUNTRY'S LAW)
- ☐ EXAMPLES OF HOW ABUSE MAY OCCUR IN A GYM SETTING
- ☐ BULLYING (INCLUDING PEER-ON-PEER ABUSE)
- ☐ OTHER RECOGNISED SAFEGUARDING RISKS (ONLINE HARM, EXPLOITATION, RADICALISATION, ETC.)

RECOGNISING & RESPONDING

- ☐ SIGNS AND INDICATORS OF ABUSE
- ☐ GUIDANCE ON RESPONDING TO DISCLOSURES
- ☐ WHAT STAFF SHOULD AND SHOULD NOT DO
- ☐ CLEAR INTERNAL REPORTING PROCESS



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RECORDING & REPORTING

- ☐ HOW CONCERNS ARE RECORDED
- ☐ WHERE RECORDS ARE STORED
- ☐ WHO CONCERNS ARE REPORTED TO
- ☐ WHAT HAPPENS IF THE CONCERN IS ABOUT A STAFF MEMBER
- ☐ HOW TO REPORT EXTERNALLY (STATUTORY AGENCIES / LAW ENFORCEMENT)

DIGITAL & MEDIA SAFETY

- ☐ SOCIAL MEDIA GUIDANCE FOR STAFF
- ☐ EXPECTATIONS AROUND COMMUNICATION WITH ATHLETES
- ☐ PHOTOGRAPHY AND FILMING GUIDANCE
- ☐ CONSENT AND IMAGE USE

PEOPLE & GOVERNANCE

- ☐ SAFER RECRUITMENT PROCESSES
- ☐ INDUCTION AND SAFEGUARDING TRAINING
- ☐ ONGOING TRAINING EXPECTATIONS
- ☐ POLICY REVIEW DATE AND REVIEW RESPONSIBILITY



THIS CHECKLIST IS A GUIDE, NOT A SUBSTITUTE FOR PROFESSIONAL REVIEW. HAVE YOUR SAFEGUARDING POLICY CHECKED BY A QUALIFIED SAFEGUARDING OR LEGAL PROFESSIONAL BEFORE USE.

**“SQUAD SAFE: A PRACTICAL GUIDE TO ATHLETE WELFARE AND CULTURE CHANGE IN CHEERLEADING” TODAY.
AVAILABLE FROM ALL GOOD BOOKSTORES!**